## **Business Analyst**

## **Responsibilities:**

- Act as a key interface between business users and technical developers;
- Perform business analysis on banking business and feasibility study for new digital transformation initiatives;
- Document and analyze business and user requirements;
- Prepare/review User Acceptance Test (UAT) plans and manage/coordinate overall UAT;
- Conduct training to end users on new system/functions;
- Assist in project management and implementation.

## **Requirements:**

- Bachelor Degree holder in Computer Studies, Information Technology or equivalent;
- At least 2 years' working experience;
- Knowledge of SQL is a must;
- Familiar with any BI tools or reporting tools preferred;
- Familiar with MS Office tools (Word, PowerPoint, Excel, etc.);
- Self-motivated, possess analytical-mind and creative/excellent problem solving skills;
- Excellent communication with strong Chinese report writing skills;
- Deadline-sensitive and ability to work independently and under pressure;
- Candidate with more experience will be considered as Senior Business Analyst.